



Shell Pakistan Limited

March 08, 2018

Shell House
6, Ch. Khaliqzaman Road
Karachi-75530
Tel +92 (21) 111 888 222
P. O. Box 3901 Karachi

Dear Shareholder,

ELECTRONIC CREDIT MANDATE (Mandatory)

We wish to inform you that in accordance with the provisions of Section 242 of the Companies Act, 2017, it is mandatory for a listed company to pay cash dividend to shareholders ONLY through electronic mode directly into the bank account designated by the entitled shareholders.

In order to receive your dividends directly into your Bank account, please complete the particulars as mentioned below and return this letter duly signed along with a copy of your CNIC to the Share Registrars of the Company FAMCO Associates (Pvt) Ltd., 8-F, next to Hotel Faran, Nursery, Block-6, P.E.C.H.S., Shakra-e-Faisal, Karachi-75400.

CDC shareholders are requested to submit their Dividend Mandate and CNIC directly to their broker (participant)/ Central Depository Company of Pakistan Limited.

SUBMISSION OF COPY OF CNIC (Mandatory)

Pursuant to the directive of the Securities and Exchange Commission of Pakistan (SECP), your CNIC number is mandatorily required to be mentioned on dividend warrants, members' register and other statutory returns. Those shareholders who have not submitted a copy of their CNIC to the Company are once again requested to submit a copy of their CNIC, otherwise the Company will be constrained under section 243(2)(a) of the Companies Act, 2017 to withhold dividends to such shareholders.

Yours faithfully,

Company Secretary

SHAREHOLDER'S SECTION:

I hereby communicate to receive my future dividends directly in my Bank account as detailed below:

Name of Shareholder :

Folio Number/CDC Account No. :

Contact number of shareholder :

Title of Account :

IBAN Number (see Note below) :

Name of Bank :

Bank branch & full mailing address :

CNIC No. (copy attached) :

NTN (in case of corporate entity) :

It is stated that the above particulars given by me are correct and to the best of my knowledge; I shall keep the Company informed in case of any changes in the said particulars in future.

Shareholder's Signature

Note: Please provide complete IBAN Number, after checking with your concerned branch to enable electronic credit directly into your bank account.

The payment of cash dividend will be processed based on the account number alone. Your Company is entitled to rely on the account number as per your instructions. The Company shall not be responsible for any loss, damage, liability or claim arising, directly or indirectly, from any error, delay, or failure in performance of any of its obligations hereunder which is caused by incorrect payment instructions and/or due to any event beyond the control of the Company.